

**Outreach & Education Internship  
2019-2020 Academic Year**

Chicago Women's Health Center (CWHC) was established in 1975 as a feminist health collective. CWHC's mission is to facilitate the empowerment of women and trans\* people by providing health care and health education in a respectful environment where clients pay what they can afford. CWHC does this through the following programs: Primary Care, Gynecology, Trans Health Services, Counseling, Alternative Insemination, Integrative Health, and Outreach & Education. All services are provided on a sliding scale and regardless of a client's and/or community partner's ability to pay. CWHC values diversity, striving to represent the communities it serves and to be affirming of all identities and life experiences. CWHC's modified collective structure means that every member has input into policy decisions and shares responsibility for the work of the organization.

**Purpose of Outreach & Education Internship:** Provide administrative support, as well as outreach and education, to adults and young people in communities throughout Chicago.

**Responsibilities:**

- Assist with development of outreach materials, including presentation aids, lesson plans, curricula, referral resources, brochures, and marketing materials.
- Facilitate evaluation of participants in all classes through pre-/post-test and evaluation entry and analysis.
- Support CWHC staff in coordinating with community partners requesting services from CWHC.
- Represent CWHC at health fairs and community events.
- Participate in health advocacy and public policy meetings on behalf of CWHC, as assigned.
- Possibility of co-facilitating workshops on sexual health, after the completion of training and based on experience.
- Complete administrative tasks, including tracking forms.
- Attend and actively participate in regular Outreach & Education Committee meetings.
- Actively continue personal education in relevant sexuality health issues.

**Skills and Qualifications:**

- Master's candidate in Social Work, Public Health, or related field
- Knowledge of sexual and reproductive health issues, particularly as they apply to youth
- Strong writing and communication skills, including public speaking
- Experience working with diverse communities and comfort traveling throughout Chicago.
- Ability to work effectively in a team environment, as well as independently
- Excellent organizational and time management skills
- Comfort with a range of comprehensive sexuality topics, including the use of harm-reduction models and a Reproductive Justice framework



**Program Description:** The Outreach & Education Program at Chicago Women's Health Center provides workshops and multi-session classes on sexual health issue in schools and community organizations. Programming focuses on harm-reduction based and empowerment-focused health information. Health Educators present on a wide variety of topics, including but not limited to basic gynecological care, sexually-transmitted diseases and infections, pregnancy prevention, anatomy and hygiene, decision-making and communication, healthy relationships, body image, self-esteem, gender identity, sexuality, and media literacy.

Please send a cover letter and resume to Scout Bratt, Outreach & Education Director at Chicago Women's Health Center, at [sb@chicagowomenshealthcenter.org](mailto:sb@chicagowomenshealthcenter.org). Applications are due by 5pm CST on Friday, 3.1.19.

*CWHC is committed to building and maintaining a diverse staff. People of color and trans\* and gender non-conforming individuals are strongly encouraged to apply.*